



Report of



BEST

**BOSCO
EMPLOYABILITY
SKILLS
TRAINING**

Prepared By:

*Department of
Career Guidance & Training*



REPORT ON BOSCO EMPLOYABILITY SKILLS TRAINING (BEST) PROGRAM

Program Outline

The Bosco Employability Skills Training (BEST) Program, organized by Don Bosco Vazhikaatti, aimed to provide final-year students with valuable career guidance, training, and job placement assistance. The event, held at Don Bosco Arts & Science College, Kilpauk, Chennai, brought together students from two key disciplines – B.A. English and B. Com – for an interactive and informative session on career development, employability skills, and job placement opportunities. The program was designed to equip students with the skills, knowledge, and resources they need to enter the workforce successfully.

Inaugural Session:

The session began with a warm welcome by Fr. Kasi Sagayaraj, sdb (Vice Principal) of Don Bosco Arts & Science College. Fr. Kasi extended his greetings to the Don Bosco Vazhikaatti team and emphasized the importance of career readiness in today's competitive job market. He encouraged the students to make the most of the training program and focus on enhancing their employability skills.



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Time: 10:00 AM - 1:30 PM

Venue:

**Deepagam Hall,
Don Bosco Arts & Science College, Kilpauk – Chennai**

Target Audience:

**Final Year Students of
B.A. English (10 students) & B. Com (44 students)**

Total Registration:

32 students (via Google Forms)

Students Attended:

54 students

Feedback Received:

28 students (via Google Forms)

RESOURCE TEAM

Fr. Joe Anand, sdb (Director, Don Bosco Vazhikaatti)

Mr. Leo Levin (Learning & Development)

Mr. Mohan Prem (Career Training)

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Session One:

Fr. Joe Anand, sdb (Director, Don Bosco Vazhikaatti)

Program Introduction & Career Motivation

1. Fr. Joe Anand kickstarted the session with an introduction to Don Bosco Vazhikaatti and its various initiatives for career guidance and placement.
2. He spoke about the significance of setting SMART goals for personal and professional growth.
3. Fr. Joe highlighted several career resources, including:
 - National Career Service (NCS) Portal
 - PM Internship Scheme
 - Tamil Nadu Department of Employment and Training
 - Overseas Manpower Corporation Ltd.
 - RBI Internship Program
 - Top Private Job Portals for Fresh Graduates
4. Fr. Joe also provided information on:
 - PG Entrance Exams
 - Competitive Exams: UPSC, SSC, TNPSC, RRB, IBPS
 - Virtual Learning Platforms and the DB Vazhikaatti Website



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Session Two:
Mr. Leo Levin (Learning & Development)

Personal Branding & Profile Creation

1. Mr. Leo Levin conducted a session on the importance of **personal branding** in the digital age.

2. He provided valuable tips on how to create an impactful online profile, highlighting the essential skills and experiences to present to potential employers.



3. He discussed key elements such as:

- Developing an effective **LinkedIn profile**
- Identifying personal strengths and skillsets
- Tailoring profiles for specific job roles and industries

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Session Three:
Mr. Mohan Prem (Career Training)

Career Pathways for English & Commerce Graduates

Mr. Mohan Prem focused on the various career opportunities available for students graduating with degrees in English & Commerce.

He discussed potential job roles and hiring trends, highlighting both government and private job sectors.

Mr. Prem introduced the students to: Information on government and private scholarships available to students such as the National Scholarship Portal (NSP), UGC Scholarships, TATA, HDFC, and SBI Scholarships.



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INTERACTIVE Q&A SESSION

The program also included an interactive Q&A session, where students were able to ask questions directly to the speakers. This allowed students to clarify their doubts about career opportunities, skill development and job search strategies.

FEEDBACK AND EVALUATION

Positive Responses:

1. Students appreciated the comprehensive coverage of career development topics.
2. They found the information on job portals, internships, and government schemes particularly helpful.
3. The session on personal branding and profile creation was highly valued for its practical approach.

Suggestions:

1. Some students requested more detailed information on specific industries and job roles.
2. A few students suggested conducting more interactive workshops on resume building and interview preparation..

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POST-PROGRAM FOLLOW-UP INITIATIVES

To ensure continued support for the students, the following follow-up activities have been planned:

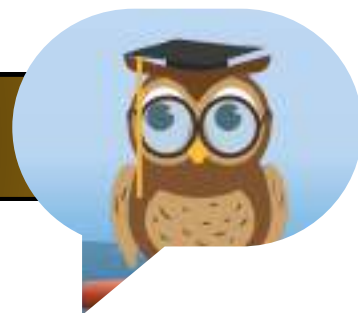
- a. ***Career Insights Magazine*** – A Weekly digital magazine offering tips, updates, and industry trends.
- b. ***DBV WhatsApp Channels (EDU+ & Job Alerts)*** – Regular updates on educational resources and job openings.
- c. ***Don Bosco Vazhikaatti YouTube Channel*** – Access to recorded sessions and additional learning materials.
- d. ***Campus Drive & Placement Assistance (March 2025)*** – A dedicated campus drive for final-year students to connect with employers and secure job placements.
- e. ***Tele Counseling:*** Personalized career guidance and counseling for students.



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CONCLUSION



The Bosco Employability Skills Training (BEST) program successfully achieved its objective of empowering final-year students with the skills and resources necessary to navigate their career paths. The students left the session with a deeper understanding of the tools available to them and were motivated to pursue their career goals with confidence.

Don Bosco Vazhikaatti's continued commitment to supporting student development in career readiness was evident, and the event concluded with a sense of optimism for the future of the attendees.

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ACKNOWLEDGEMENTS

The program was made possible by the dedicated efforts of the Don Bosco Vazhikaatti team, along with the expert guidance of Fr. Joe Anand, Mr. Leo Levin and Mr. Mohan Prem.

Special thanks are also extended to
Fr. Rajkumar, sdb – Correspondent,
Dr. Xavier Raja Rathinam – Principal,
Fr. Kasi Sagayaraj, sdb – Vice Principal
for his continuous support and leadership.



Thank you!

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