



# Bosco Employability Skills Training (BEST) Program

Don Bosco College (Co - Ed),  
Yelagiri Hills, Tirupattur Dt.



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# About DBC, Yelagiri



**Don Bosco College**, located in the serene **Yelagiri Hills of Tirupattur District**, Tamil Nadu, offers quality education in a peaceful and scenic environment. The college provides undergraduate and postgraduate courses in arts, science, and commerce, emphasizing academic excellence and personal development. With modern infrastructure, including well equipped classrooms, laboratories, and a library, it ensures a conducive learning atmosphere. The college also promotes extracurricular activities such as sports, cultural events, and social service, fostering holistic development. Guided by the Salesians of Don Bosco, it upholds values based education and social responsibility. The institution nurtures responsible and well-rounded individuals.



## About Don Bosco Vazhikaatti, Chennai



**Don Bosco Vazhikaatti**, located in **Chennai**, is a career guidance and placement centre dedicated to helping young individuals enhance their employability skills and secure meaningful employment. As part of the Don Bosco Network, it aims to empower youth, particularly those from marginalized backgrounds, by providing personalized career counselling, skill development training, and placement services. The centre offers a variety of programs focused on improving communication skills, technical knowledge, and job readiness. It also collaborates with industries and companies to organize job fairs, internships, and training sessions, ensuring that participants are well-prepared to meet the demands of the job market. Through its efforts, Don Bosco Vazhikaatti plays a crucial role in supporting youth in building successful careers and contributing to their personal and professional growth.

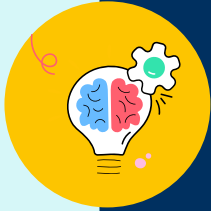


# About BEST Program



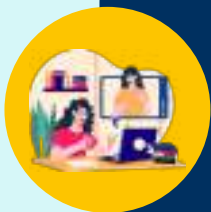
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# Program Objectives



## DEVELOP ESSENTIAL SKILLS

Help students recognize the importance of Personal, Social and Employment Skills and how to effectively integrate them to achieve their career goals.



## ENHANCE COMMUNICATION SKILLS:

Improve students' ability to communicate effectively, particularly in self-introduction scenarios, while also helping them overcome the fear of facing job interviews.



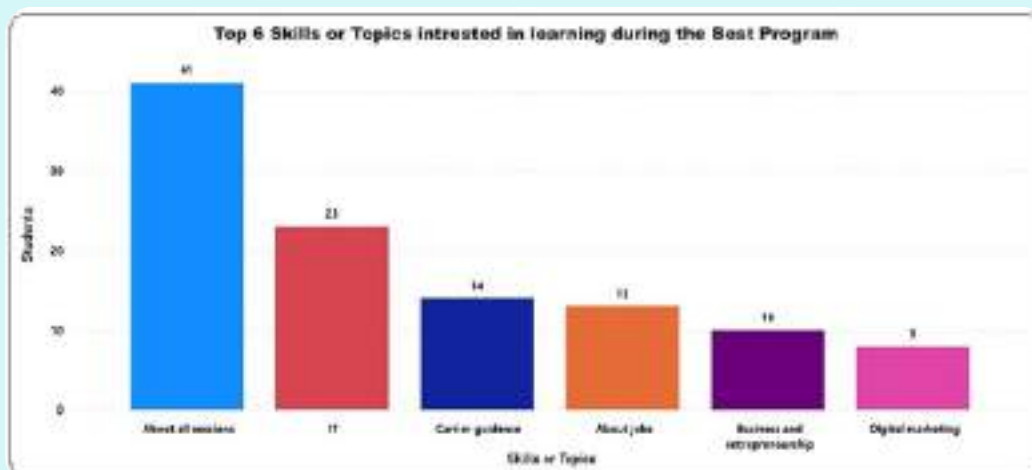
## PREPARE FOR JOB INTERVIEWS:

Equip students with the skills necessary to handle job interviews confidently and effectively, ensuring a higher success rate in securing positions.



## BUILD A PROFESSIONAL IMAGE:

Impart knowledge and techniques to project a polished and confident professional image, crucial for succeeding in any career.



# Opening the Doors to Success:

## Inaugural Session & Special Address

The program commenced with an official inauguration, where the College Management introduced the BEST Program and trainers, setting the tone for a dynamic and informative event. A special address and career orientation session was delivered by Fr. Joe Anand, SDB, Director of Don Bosco Vazhikaatti. His insightful talk on career opportunities, government and private job portals, global career options, internships, and scholarships opened new horizons for students, motivating them to think beyond traditional pathways.



1

### > Mr. Lawrence

(Career Guidance: What After Graduation?)

Students were introduced to various career paths and explored potential options after graduation. The session aimed to inspire them to think beyond conventional job roles and consider diverse fields that could align with their skills and interests.

2

### > Mr. Levin

(Creating Convincing Resumes & Branding Self - LinkedIn)

A highly engaging session focused on building a personal brand, with a special emphasis on crafting effective resumes and utilizing LinkedIn for professional networking. Practical tips on how to stand out in the competitive job market were shared, preparing students for a successful career launch.

3

### > Mr. Dinakaran

(Job Readiness)

This session was focused on developing the mindset and skills necessary to thrive in the workforce. From understanding workplace etiquette to improving soft skills, Mr. Dinakaran provided students with critical insights into becoming job-ready.

The first day of the program focused on providing practical career guidance, skill-building techniques, and essential job readiness insights.

BATCHES		9.45 – 11.15am	BREAK	11.30am – 01.00pm	LUNCH	02.10 – 03.40pm
Batch 1	College Assembly	Creating Convincing Resume & Branding Self (Mr. Levin)	11.15am to 11.30am	Job Readiness (Mr. Dinakaran)	01.00pm to 02.10pm	Career Guidance: What after Graduation? (Mr. Lawrence)
Batch 2		Career Guidance: What after Graduation? (Mr. Lawrence)		Creating Convincing Resume & Branding Self (Mr. Levin)		Job Readiness (Mr. Dinakaran)
Batch 3		Job Readiness (Mr. Dinakaran)		Career Guidance: What after Graduation? (Mr. Lawrence)		Creating Convincing Resume & Branding Self (Mr. Levin)

# Sharpening Skills for the Real World

## SIAMI - Self-Introduction Assessment & Mock Interview

The program culminated with an intense and insightful Self-Introduction Assessment cum Mock Interview (SIAMI), where 135 students participated. Each student had the opportunity to engage in a mock interview, receive personalized feedback, and have their resumes corrected by the trainers. The mock interviews simulated real-life scenarios, helping students feel more confident and prepared for upcoming interviews.



1

### > Mr. Lawrence (Competitive Exams for Graduates)

Students gained knowledge about various competitive exams they could pursue to further enhance their qualifications and open doors to government positions, higher studies, and specialized roles.

2

### > Mr. Levin (Core Professional Skills)

A deep dive into the key professional skills that are essential for success in any career. Mr. Levin focused on communication, teamwork, time management, and other critical competencies that employers look for.

3

### > Mr. Dinakaran (Interview Skills)

As one of the most important sessions for students preparing to enter the job market, this workshop equipped students with practical interview skills. Key techniques such as answering tough questions, presenting themselves confidently, and creating a lasting impression were discussed in detail.

On the second day, the sessions delved deeper into preparing students for real-world challenges with a focus on competitive exams, core professional skills, and interview preparation.

BATCHES		9.45 – 11.15am	BREAK	11.30am – 01.00pm	LUNCH	02.10 – 03.40pm
Batch 1	College Assembly	Interview Skills & Mock Interview (Mr. Martin & Mr. Harish)	11.15am to 11.30am	Competitive Exams after Graduation (Mr. Lawrence)	01.00pm to 02.10pm	Core Professional Skills (Mr. Levin)
Batch 2		Core Professional Skills (Mr. Levin)		Interview Skills & Mock Interview (Mr. Martin & Mr. Harish)		Competitive Exams after Graduation (Mr. Lawrence)
Batch 3		Competitive Exams after Graduation (Mr. Lawrence)		Core Professional Skills (Mr. Levin)		Interview Skills & Mock Interview (Mr. Martin & Mr. Harish)

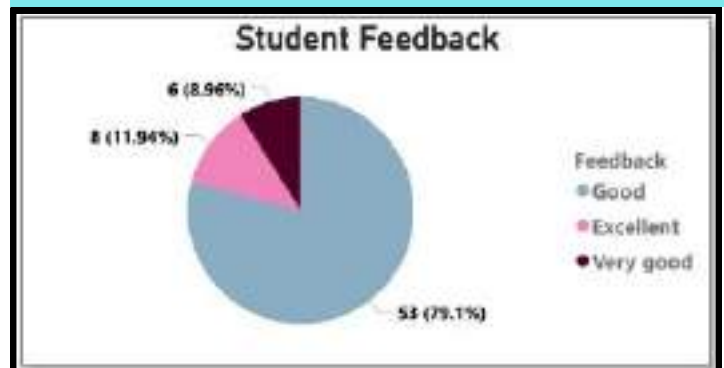
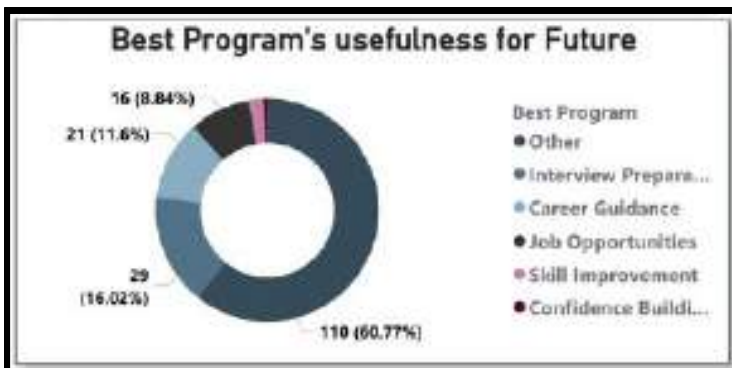
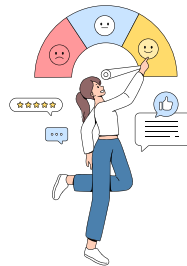
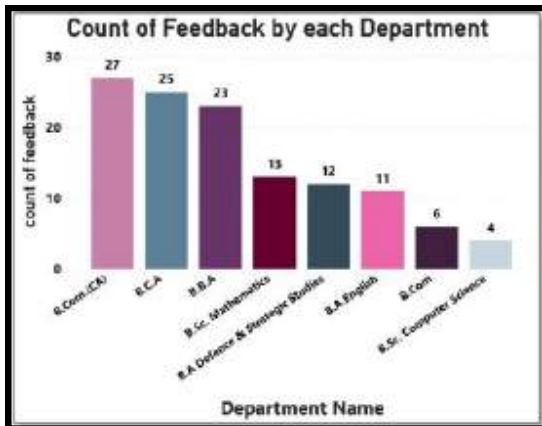


# FEEDBACK & IMPACT

The feedback received from 181 students via Google Forms was overwhelmingly positive. Students appreciated the hands-on nature of the sessions, the interactive activities, and the practical knowledge gained that would directly impact their career readiness. Key takeaways from the feedback included increased confidence, clarity about future career paths, and a better understanding of the skills required to succeed in the professional world.



## Total Number of Students : 181





# FEEDBACK & IMPACT

S.No.	In what way, the BEST program was useful for your future? உங்கள் எதிர்காலத் திட்டத்தின் BEST Program உதவி அளவில் என்னவென்று சொல்லு?	How was the trainers presentation and inputs on various skills/topics? உத்ப்பிரமாதரர் வழங்கிய உத்ப்பு அளவிற்கான மதிப்பு சொல்லு?	Your Suggestions and Expectations.
1	Career opportunities	Very good	No
2	No	Useful section	No
3	Useful For job and interviews	It's was very good presentation and I understand the program	No
4	For jobs	Excellent	Nothing
5	It's very useful to me	It is very good	Government jobs will explain to briefly
6	Very useful	Good	Learn many think
7	For Job	Excellent	Nothing
8	No	No	No
9	It's was helpful to choose a carrer.	They were good at explanation and guide us.	No suggestions and good carrer guidance
10	Yeah it's very useful	The trainers presentation was good	Nothing
11	To analysis the path of a career and to clear understanding of exams	Very excellent communication and good motivational talk	Not suggestions very excellent program
12	Interview session	It's very good to understand	I want more information about the skill based
13	To analysis the path of a career and so clear understand for interview	Very excellent communication, good motivation talk	No suggestion very useful program for interview
14	By examples	Very useful	More explanation
15	To decide what i supposed to do in the future	Its awesome	nothing
16	Upsc examination and competitive examinations	Fantastic and well teaching and understanding words	Nothing
17	Useful for my interview and jobs	Very clearly	Nothing
18	Useful for my exams	Very good	Nothing
19	Yes	Yes	Very good
20	Understanding about future	It's awesome	Nothing
21	Yes	Yes	Very good
22	My f	It's good for my future plan	Keep god pleasing
23	To decide future goals	Awesome	Nothing
24	Good advise and choose the correct way	Good	Nothing
25	Leadership	It's useful for future	Nothing
26	RRB	with a clear understanding of the subject matter.	Nothing
27	It's is helpful like they said how to be and attend the interview	The trainers are so skilful, each and every topics were useful for my future	None
28	Business Skills & Problem Solving	They are very active and learn to something join higher position.	Nothing
29	To get a job and how to attend the interview	Good	No comments

# FEEDBACK & IMPACT



30	Interview skills	Good	Everything is fine
31	I good plan for my interview	Super teaching me for jobs	Best program I learning about how to make the decision in jobs life
32	Yes	Good	Yes
33	All the programs best	Good	No suggestion
34	Super	Nice	I will loan many things...
35	Good way	Good	No
36	This programs is very useful mainly interview for a job and skills	Nice fully to use	Useful to learn for this session and also explain the skills and job for usefully
37	It's improve our career knowledge	Good	To improve the section days maybe 3 days it's good
38	How to attend interview and after my graduation what I choose it's shows clearly now	Good	Nothing
39	Yes	Very good and understand easily	Very good
40	It is very useful for getting job the students and student knows about the interview	Their teaching and topics are very useful to make a student smart	Nothing
41	I learned many skills	Nice	Good
42	I learned many skills	It's very good	Nothing
43	Interview	Fantastic	Nil
44	Intersting the program	It's very useful be leaar	No suggestions and expectations
45	Learning something new ideas between the program	It's very useful to be learn	No suggestion and expectations
46	Good	Excellent	Nothing
47	Overall, the BEST program was a stepping stone that helped me prepare for a future in STEM by giving me skills, confidence, and a clear vision of my goals.	Very nice.	Nothing.
48	Good	Good	Nil
49	Best program gave a good glance for creating resume, therefore we can able to atten the interview in first attempt	Good	Suggestion is need this like program more and expectation is need more technology for students
50	For start a business and know about the comparative exams	Very good and clear	I have no suggestion
51	Addition informabon got it	Good	Good . they give more idea
52	Very useful.	Very clearly explained about how to attend the interview.	No suggestions, because all is good



# FEEDBACK & IMPACT

53	It was useful for the future planning and decision making	It was very good	Nothing to say everything is perfect
54	Leadership	Best	Nothing
55	How to attend the interview so, this question was to learn for this program	Trainer teaching is very good and useful	My suggestion and expectations is you support for me
56	Yes	Yes	Yes is very good
57	Now I cleared how can we prepare for the exam	It was very clear to understand	No
58	Learning Something new Idya	It is very useful be lear	No Suggestion and Expectations
59	It will be useful for cracking interviews	Excellent	Provide certificate and refer a preferred company with walk in interview
60	I learned many skills to how face the interview	Good	Nothing
61	It's was very useful for my career	Good	No
62	It will be useful for cracking interviews.	It quite good and informative	Provide certificate and give some hike percentage for the person who attended the program in their interview process to get job easier.
63	Learning some new ideas tha program	It's useful to learn	No suggestion and expectations
64	Yes it's very good for my career	Excellent (4/5)	It's very useful
65	This is step way of future. So all the may use for future.	Yah clear communication and important criterias	No expectations. Because this give me a lot of things
66	It's was very useful for my career	Good	Nothing else to suggest
67	Good	Good	Good
68	Very nice program it else to improve my interview skills and knowledge	The only give an example that didn't do any activities	They didn't do well I expect and more innovations
69	To find my perfect future plan	It was very useful	Nothing
70	Useful this program	Good	Nothing
71	To find my perfect future plan	It was very useful	Nothing
72	Competitive exams	They are teaching good and we learn useful about career.	We expert for good
73	Competitive exams	They are teaching good and we learn learn useful about career interview	We expect for good
74	Yeah! It's very useful and I understood which way I'm going to do next.	It was good and everything was perfect.	Nothing
75	Yes useful programme	Good inputs and presentation more happy this session	Listening and improving knowledge
76	For Government job and interview	Good	It is
77	Nothing	Good	Nothing
78	Excellent	Excellent	Give more links for get jobs and scholarships



# FEEDBACK & IMPACT

79	It is really good for choose the Job and attend the interview	It is really easy to understand the topics.	It is already upto my expectations level. So there is no suggestions.
80	Its help to know about more scholarship and free courses.	Very useful to know about the various domine in job	My suggestion is to give more indepth information about course
81	I learned how to attend the interview, how to brand my self and then i get many information about online course, scholarship	Everything was perfect	No
82	In this program very useful for me. In the program I learn many things for in this program.	Good	No suggestions,
83	Very useful	Very clearful	No suggestion
84	My future useful this program	Good	Nothing
85	Very useful	Very clearful	No suggestion
86	It's help for career interview and self-development	It's very useful	It's useful for career and expectations are give any examples for the interview
87	It's good but better then have some Creativity's that's all	Teaching is very good and aslo some fun are there in my point of he is teaching is good	In my suggestion have more fun and have a more tym to learning some ideas thank yoi
88	Leadership	Super	Nothing
89	It was useful for choosing my career path.	They explained each and every point in an understandable way.	Explanation can be in tamil also.
90	It was useful for choosing my career path.	They explained each and every point in an understandable way	Explanation can be in tamil also.
91	To choose the right job and it's procedure.	It's good they deliver the message and information clearly it's easy to understand ,	It's already upto my expectation level and there is no any suggestions.
92	For government jobs experience and interviews experience	It's very nice	No suggestion
93	Yes to choose the right job and it's procedure.	It's good they deliver the message and information clearly it's easy to understand	It's already upto my expection level and there is no suggestion
94	It's helps to know about job requirements	Very useful to gain more information and knowledge	My suggestion is to provide practical examples
95	Useful for the my life career and future.	Clearly and understand the session	No suggestions
96	Information	It's helpful to know new information	Totally it good
97	It's good for me	Problem solving	All good. my future and thank you
98	I was not sure what should I do once I complete my graduation and how to learn extra courses and from where to learn it after this session I am fixed with what shall I do about my career.	They are passionate and being so humble and patience with the fellow students. They used the resources wisely and effectively	The team are doing excellnt and they are on time not delaying on any event. My personal opinion would be that they should be more motivating to the students and they should make the students to take initiative as the session should be more of compelling. Not just only taking class by reading the document.



# FEEDBACK & IMPACT

99	useful to learning the program	learn new ideas	No suggestion
100	Yes	It was good and they clearly explained about career	Lot of joy and experience to know all thing
101	80Percentage it was useful	Good , it was useful for my career	It can be also explain in tamil
102	Good	Good	It's good and useful to me
103	Well	Nothing	Government job
104	Yes	It was Good	Yes,usefull one
105	It would be useful for personal interview, how behave, and respond.	Not impressed	Instead of boring interaction, valuable information would helpful for students.
106	Yes	Good	Perfect
107	It helps me too grown in the field of it sector and its shows the way to do achieve the goles in field work of a freshers .	The way of presentation skills and topics are helps as to know about the way of attening a interview,	One suggestion that add group discussion
108	yes	Good	Perfect
109	Useful for the my life and career and future	Clearly and understand the session	No
110	Very nice , i learn So many	Good	Nothing
111	Time	Good	Good
112	It helps me to improve more knowledg about interview	Good	My suggestion is the speaker should give brief introduction about job
113	Good	Good	No
114	First and last program	good	This is very usfull for me and in my point of this is very learing and make the better feel for me
115	About my future I was getting some clarification.	Best my self	Nothing to say
116	It's helps to gain the knowledge	It's very useful to get more information	My suggestion is the speaker show provide more depth information
117	By example	Very useful	More explanation
118	Very useful	Good	Nothing
119	Yes it's useful for us.	We came to know that in what are the way we can improve our presentation towards the company.	You can give more examples to understand more.If it's practical it will too good for us .
120	To learn about my career	Good	Nothing
121	More information	Good	No
122	Job related	Good	Provide more information
123	I gained some knowledge about govt jobs	It was good	Interactive sessions can be included
124	Yes	Excellerit	No
125	It's very good	Very nice	Nothing
126	It's very useful to me take a perfect decision in my career.	It's very nice	Nothing

# FEEDBACK & IMPACT



127	I know about the IT fields jobs and government jobs information	Very good and clear explanation	No suggestion they all trainers are good
128	Yes	Good	Keep Doing
129	It is very useful to attend our interview and to attend the competitive examinations in future.	Excellent	No suggestions
130	It was useful for us ,we learnt about many online course and job opportunities	They explained everything clearly about online course,national Career serives,compartive exams,personal attributes & entrepreneurial skills.	No
131	Very useful	Very good	No suggestions
132	Choose the career	It's really good and teaching well	I need More class ....
133	Government job	Nice	Nothing
134	Carmer and job, government job section	Little bit good and nice 🙌	No suggestions
135	Yes . I was leaned many new things from this class.	When we have any doubt we are asking to the trainer they gave a clear explanation.Realy it good	It was really good,there is no any other negative comments,we learned many things
136	It's very useful to me.To take a best decision for my career.	It's so good	Nothing,over all sessions is very good 😊
137	Useful for it.	Good	No
138	Preparing interview and government job	The above all section very useful	It was realy good there is no negative
139	To developing my skills	Good	Nothing
140	To know about resume, interview and free courses websites	Good	More interaction
141	Usefull for it	Good	No
142	Good, I Learn so many Things	Very useful	Nothing
143	It's completely good for my future and guidance	Good	We want more classes
144	Basic computer programming	Very usefull for my future reference	Attitudes
145	BEST program is useful for students and also mee Thank you DBV	Very good	Good
146	Good	Clear	Good
147	To improve our knowledge	It's understandable	Overall its useful for us
148	Yes	Good	Everything good
149	To know the jobs available	It is very good	I will learn more
150	Yes	Good	Good
151	Yes	Good	Good
152	We learned about the online course	personal attributes, enterpreneurial skills.	no
153	Yes	Excellent	Nil
154	To build my career	Much better	Do it with practical



# FEEDBACK & IMPACT

155	Yes	Good	No
156	Chose Career	Good	It is good
157	Very Useful	Very Good	Nothing
158	Python	Not bad	I need more about that interview
159	Entrepreneurship.	Informative and engaging.	Good
160	Yes	It's all good	I need more classes
161	Career objective	Nice	No
162	Good	Nice	Give More inputs
163	Good	Good	Good and expect job
164	Yse ,This is useful for My career	Good	No
165	To know the career	Nice	No suggestions
166	Yes this is useful to take decision for our Carrier	Good	No
167	Government job	It's very good	Organize this program first year it self then only we study more
168	Good	Good	Good and expect job
169	Its good for our education and searching jobs	Heah,its very good and they done their works very properly	Iam very happy for that sessions,because i konw many job portals & i learnt how to apply jobs like that
170	Choose career	Good	Null
171	Choose earner	Very good	Null
172	For my self prepared my interview	All good	No suggestions because all trainers are fulfill the exception
173	Excellent	Good	Nice
174	Yeah, it was a great eye opening secession and it will help me to prepare myself	They thought something new and helpful	
175	To build a good resume	Good	Nothing
176	To know about job search, online courses.	Very excellent	Could you please organize this program for first-year and second-year students as well?
177	To find my interest	Good	No suggestion
178	Yes it is truly useful to me	He is so professional	No any other suggestion to your service
179	Helpful	Good	Well performed
180	Usefull for my job	Teaching very intresting	Good
181	Useful for your future	You will have inputs	Good





# POST PROGRAM FOLLOW - UP

The program's impact doesn't end with the two-day event. Don Bosco Vazhikaatti continues to support students through various follow-up initiatives:

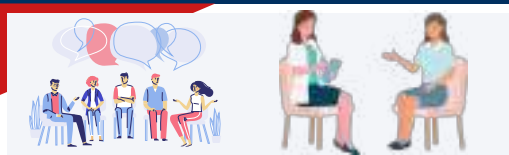
## Career Insights Weekly Magazine



Career Insights Weekly Magazine sent to students via email to provide ongoing career advice and updates.

## Tele Counselling

for personalized guidance on career planning and job search.



## WhatsApp Channels



Active WhatsApp Channels for job alerts, career resources, and educational opportunities (DBV EDU+ and Job Alerts).

## DBV YouTube Channel

Access to the Don Bosco Vazhikaatti YouTube Channel for additional resources and career tips.



## Don Bosco Job Placement Network



Introduction to the Don Bosco Job Placement Network and DBI Jobs App for placement opportunities and job updates.



# ACKNOWLEDGEMENT

## **Empowering the Next Generation of Professionals**

The BEST Program at Don Bosco College (Co-Ed) has successfully equipped 356 final year students with the tools, insights, and confidence to embark on their professional journeys. By focusing on practical, real-world skills, career guidance, and providing ongoing support, the program has made a significant impact in shaping the future leaders and professionals of tomorrow. This comprehensive initiative has set a new standard for career development programs and ensures that students are not only prepared for the challenges of the job market but are also empowered to make informed career choices that lead to long-term success.

# CONCLUSION

The success of the program would not have been possible without the collaborative efforts of the Rector & Correspondent, Principal, HODs, Faculty Members, and Placement Coordinator at Don Bosco College (Co-Ed), Yelagiri Hills. The dedicated Don Bosco Vazhikaatti Team also played a pivotal role in delivering this impactful program.



**CONTACT US**

**Don Bosco Vazhikaatti**

#46, Siruvallur Road, Perambur, Chennai - 600 011.

[www.donboscovazhikaatti.com](http://www.donboscovazhikaatti.com)

89258 39478, 93852 01459, 044 - 2670 4491